

# San Dieguito

Union High School District

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**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES  
AT A REGULAR MEETING  
THURSDAY, MAY 3, 2007**

**SDUHSD DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)**

1. Call to Order / Public Comments.....(Agenda Item 1)  
There were no comments from the public presented.
  
2. **CLOSED SESSION** .....(Agenda Item 2)  
President Deanna Rich called the meeting to order at 5:30 PM on Thursday, May 3, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
  - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
  
  - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**REGULAR MEETING / OPEN SESSION**

Members in Attendance

All Board of Trustees and Student Advisory members were in attendance.

Administrators Present

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
Michael Taylor, Director, Finance  
David Jaffe, Principal, Canyon Crest Academy  
Becky Banning, Recording Secretary

**3. Reconvene / Call to Order ..... (Agenda Item 3)**

The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Deanna Rich.

**4. Salute to Flag .....(Agenda Item 4)**

Ms. Linda Friedman led the salute to the flag.

**5. Report Out of Closed Session.....(Agenda Item 5)**

The Board deliberated and took action to dismiss Classified Employee #2007-1 and Certificated Employee #2007-2 during its Closed Session.

**6. Approval of Minutes .....(Agenda Item 6)**

It was moved by Ms. Groth and seconded by Ms. Hergesheimer that the Minutes of the April 5, 2007 Board Meeting be approved.

***Motion unanimously carried.***

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

**7. Student Board Member Reports .....(Agenda Item 7)**

All students present reported on current events and pending activities at their respective schools.

**8. Board Member Reports.....(Agenda Item 8)**

Ms. Hergesheimer reported on her site visit to SDA; participation with the rest of the Board and District Superintendent, Dr. Lynch, in a Diploma presentation to a 92-year old student from Adult Education; attendance at a recent Parent Rep/Site Council and LAN meeting; and attendance at a CSBA dinner recognition event, "Honoring Our Own", hosted by San Diego County School Board Association.

Ms. Friedman also attended the CSBA dinner event, and commended Ms. Barbara Groth for her leadership role in the event and its organization.

Ms. Dalessandro reported on her attendance at a San Diego Liaison Committee event featuring Mr. Scott Peters; her attendance of the Encinitas Liaison Committee meeting; her participation in interviewing Torrey Pines High School students as part of a scholarship application process; attendance at a San Dieguito Alliance Networking luncheon; and encouraged everyone to attend an upcoming Adult ESL Job Fair on May 23<sup>rd</sup>, from 6:30 – 8:30 PM, at Oak Crest Middle School.

Ms. Groth reported on attending a Greater San Diego Chamber of Commerce meeting, which featured a presentation on how to further advance career tech education and announced a pending event this fall, to be hosted by Mr. Wyland's office, which brings governing boards and local businesses together for collaboration.

Ms. Rich also commended Ms. Groth for a successful event (Honoring Our Own); reported on her attendance at the recent LAN meeting; attendance of the Parent Rep/Site Council meeting; and a Superintendent Evaluation workshop hosted by San Diego County Office of Education.

- 9. Superintendent’s Reports, Briefings and Legislative Updates .....(Agenda Item 9)  
 Dr. Lynch presented calendar updates and reminded the Board of upcoming activities; distributed a list of year-end activities and events at each of the sites; discussed details about a pending marketing/branding workshop sponsored by the superintendent, featuring Communications Consultant, Rebecca Heyl; updated the board about the probability of a future Regional LAN committee being organized and stated that area superintendents are supportive of this idea; and reminded the Board of an upcoming retirement celebration for transportation director, Annie Mallison.
- 10. Canyon Crest Academy Update, David Jaffe Principal .....(Agenda Item 10)  
 Mr. Jaffe updated the Board of Trustees on the latest events and achievements at Canyon Crest Academy. Topics included continuous growth in academic achievement as reflected in recent API test scores, on-going curriculum and staff development, an upate on technology for classrooms, departments and staff, and recent accomplishments both by students and the school. Mr. Jaffe also addressed ways by which the school focuses on student connections and citizenship, avenues for on-going home/school/student communication and projected enrollment updates.

**CONSENT AGENDA ITEMS.....(Agenda Items 11 – 14)**

It was moved by Ms. Friedman and seconded by Ms. Dalessandro, that all Consent Agenda Items 11 – 14 (listed below), be approved as written.

***Motion unanimously carried.***

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL OF FIELD TRIPS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- C. AUTHORIZATION OF CALIFORNIA INTERSCHOLASTIC FEDERATION, (CIF) SCHOOL ATHLETIC LEAGUE REPRESENTATIVES, 2007 / 2008, AS SHOWN IN THE ATTACHED SUPPLEMENT.

**12. HUMAN RESOURCES**

- A. APPROVAL OF PERSONNEL REPORTS  
 Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Approval of Certificated Personnel Report, as shown in the attached supplement.
  - 2. Approval of Classified Personnel Report, as shown in the attached supplement.

**13. PUPIL PERSONNEL**

- A. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS (3)  
 Approve entering into an agreement between the San Dieguito Union High School District and the following three school districts to accept, insofar as facilities permit, students who are residents of the other said district to enroll.
  - 1. Sweetwater Union School District
  - 2. San Marcos Unified School District
  - 3. San Diego Unified School District

- B. APPROVAL OF SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) LOCAL EDUCATION AGENCY (LEA) ASSURANCES, AS DESCRIBED IN THE ATTACHED DOCUMENTS.

**14. BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. Geocon, Inc. to perform a geotechnical investigation of the pavement for the basketball courts at Diegueno Middle School, during the period May 4, 2007 through June 15, 2007, for an amount not to exceed \$9,250.00, to be expended from Mello Roos Funds.
2. Melchior Land Surveying, Inc. to provide a ballfield topographic field survey and topographic mapping for the Earl Warren Middle School track and field, during the period May 4, 2007 through May 31, 2007, for an amount not to exceed \$6,200.00, to be expended from the General Fund 03-00.
3. Playwrights Project to conduct *Write On!* playwriting program for students in Canyon Crest Academy's Envision after school program, during the period May 8, 2007 through May 31, 2007, for an amount not to exceed \$2,210.00, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. State of California's 22<sup>nd</sup> District Agricultural Association for additional use of facilities of the Wyland Hall for the Torrey Pines High School AP testing.

C. AWARD OF CONTRACT

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. American Wrecking, Inc., for the Torrey Pines High School Team Room Demolition project B2007-13, for an amount of \$17,277.00, to be expended from Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

D. APPROVAL OF RESOLUTION AUTHORIZING TEMPORARY TRANSFER OF FUNDS

Approve the Resolution Authorizing the Temporary Transfer of Funds, as shown in the attached supplement.

E. ADOPTION OF RESOLUTIONS / AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT COE / PAYROLL ORDER CERTIFICATION / SIGN SCHOOL ORDERS

Adopt the following resolutions effective July 1, 2007 through June 30, 2008:

1. RESOLUTION DESIGNATING AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

Designating Stephen G. Ma to receive mail and Peggy Lynch, Terry King, David R. Bevilacqua, Donna Corder, Dawn Pearson, Courtney Rock, Carol

Clemons, Kay Bosko, Sandra Woodruff, Mireya Nelson, Cindy Cruz and Daniel Love to pick up warrants at the County Office of Education.

2. RESOLUTION FOR PAYROLL ORDER CERTIFICATION

Designating Peggy Lynch or Terry King and Frederick Labib-Wood to ascertain and certify that each employee has taken the oath of allegiance and designating Frederick Labib-Wood to certify classified service assignment.

3. RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS

Designating Peggy Lynch or David R. Bevilaqua or Stephen G. Ma to sign school orders.

F. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

**DISCUSSION / ACTION ITEMS.....(Agenda Items 15 –26)**

15. Approval of Carl Perkins Vocational Education Application / Plan for Funding  
Moved by Ms. Dalessandro, seconded by Ms. Groth, to approve the Carl Perkins Vocational Education Application and Plans (2) for Funding as described.

***Motion unanimously carried.***

16. Approval of Discretionary Block Grant Funding  
Moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the Discretionary Block Grant Funding as proposed.

***Motion unanimously carried.***

17. Adoption of Resolutions of Intention to Dedicate Interest in Real Property / City of Encinitas / San Diego Gas & Electric

A. Moved by Ms. Dalessandro, seconded by Ms. Groth, to adopt the Resolution of Intention to Dedicate Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, as proposed.

***Motion unanimously carried.***

B. Moved by Ms. Friedman, seconded by Ms. Groth, to adopt the Resolution of Intention to Dedicate Interest in Real Property to San Diego Gas & Electric Company over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, as proposed.

***Motion unanimously carried.***

18. Approval of Alternative Schools Accountability Model (ASAM) New School Registration and Indicator Selection Application

Moved by Ms. Hergesheimer, seconded by Ms. Friedman, to approve Alternative Schools Accountability Model (ASAM) New School Registration and Indicator Selection Application as proposed.

***Motion unanimously carried.***

19. Approval of Resolution Declaring May 20-26, 2007 as *Classified School Employees' Week*.  
Moved by Ms. Groth, seconded by Ms. Dalessandro, to approve Resolution Declaring May 20-26, 2007 as *Classified School Employees' Week* as proposed.

***Motion unanimously carried.***

20. Approval of Resolution Declaring May 7-13, 2007 as *National Teacher Appreciation Week*. Moved by Ms. Friedman, seconded by Ms. Groth, to approve Resolution Declaring May 7-13, 2007 as *National Teacher Appreciation Week* as proposed.  
**Motion unanimously carried.**
21. Approval of Resolution in the Matter of Support for an Alcoholic Beverage Tax on Alcopops. Moved by Ms. Friedman, seconded by Ms. Groth, to approve Resolution in the Matter of Support for an Alcoholic Beverage Tax on Alcopops, as proposed.  
**Motion unanimously carried.**
22. Approval of Board Policy Revision Proposal, #0420 and 0420/AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plan/Site Councils*. Moved by Ms. Groth, seconded by Ms. Friedman, to approve Revision of Board Policy #0420 and 0420/AR-1, as proposed.  
**Motion unanimously carried.**
23. Adoption of Board Policy #4216.3-51.9 Class Description for *Information Systems Support Technician*, SR 44. Moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt Board Policy #4216.3-51.9 Class Description, as proposed.  
**Motion unanimously carried.**
24. Adoption of Board Policy #4216.3-51.8 Class Description for *Media Technician / Web Technician*, SR 44, as described in the attached documents. Moved by Ms. Groth, seconded by Student Advisory Member Kelly Kean, to adopt Board Policy #4216.3-51.8 Class Description, as proposed.  
**Motion unanimously carried.**
25. Adoption of Board Policy Revision #0430, *Philosophy-Goals-Objectives and Comprehensive Plans, Special Education Local Plan Area (SELPA)*, as described in the attached documents. Moved by Student Advisory Member Hilary Ross, seconded by Ms. Friedman, to approve Revision of Board Policy #0430, as proposed.  
**Motion unanimously carried.**
26. Selection and approval of Revised 2007 – 08 Instructional Calendar. Moved by Ms. Friedman, seconded by Ms. Hergesheimer, to select and approve the second version of the 07/08 Instructional Calendar Revision, as proposed. (School year ending June 12, 2007)  
**Motion unanimously carried.**

**INFORMATION ITEMS.....(Agenda Items 27-39)**

27. Business Services Update – Steve Ma, Associate Superintendent  
Mr. Ma presented an update on the state budget outlook, based on recent Fiscal Budget reports made available by the state. He addressed COLA projections and the affect these projections may have on the district’s revenue. He also spoke about information received at a recent Career Tech Education Facilities workshop in Ontario, where information was provided about new opportunities for districts to apply for special fundings, depending on meeting specific rubric requirements.
27. Educational Services Update – Rick Schmitt, Associate Superintendent  
Mr. Schmitt reminded the Board of an upcoming Educational Services Board Workshop on May 17<sup>th</sup>, 2007.

29. Human Resources Update – Terry King, Associate Superintendent

Ms. King provided updated information about English Language Authorization and training requirements for teachers of sheltered courses, and discussed how these new requirements will affect time lines, and how this is being communicated to staff. She also reminded the Board of the upcoming employee recognition events.

30. Science Textbook Adoption – Rick Schmitt, Associate Superintendent, Educational Services

Mr. Schmitt provided a display of all textbooks for the Board and the general public's review.

31. 2007-08 Tentative Budget / Special Funds – David Bevilaqua, Executive Director, Finance

Mr. Ma commended Finance Directors, Mr. Michael Taylor and Mr. David Bevilaqua for their efforts in preparing a detailed report of the 07/08 Tentative Budget, which was presented and reviewed by the Board at this meeting.

32. 2006-2007 New Construction Eligibility Update – Steve Ma, Associate Superintendent, Business

Mr. Ma also discussed the New Construction Eligibility Update, its requirements and how this would affect the district.

33. 2008-2009 and 2009-2010 Instructional Calendars – Peggy Lynch, Ed.D., Superintendent

Dr. Lynch presented the first draft of instructional calendars through the year 2009 - 2010, stating that these would be resubmitted for the Board's consideration and approval on May 17<sup>th</sup>, 2007.

34. Public Comments

The Board received a request for public comment by Ms. Adele Josepho, a community member and librarian volunteer at one of the sites. Ms. Josepho addressed the Board, asking them to consider reinstating the librarian positions that are being eliminated at some of the sites due to budget cuts.

35. Future Agenda Items

There were no future agenda items to discuss.

36. Adjournment to Closed Session (if required)

Closed Session was not required.

**CLOSED SESSION** (if required)

37. Report from Closed Session

There was no report from Closed Session presented.

38. Adjournment of Meeting

There being no further business, the meeting was adjourned at 7:59 PM.

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Joyce Dalessandro, Clerk

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Date

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Peggy Lynch, Ed.D., Superintendent / Secretary

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Date